



Newsletter No. 20

News - March 2017

We have recognised that several tertiary institutes have moved away from unit standards and are now using our Easy Way series of books. We have therefore created the following:

Easy Way Word 2013 - Text and Word Processing Level 4 (same content as Unit Standards 109/113)

In progress (available May 2017):

Easy Way Word 2016 - Text and Word Processing Level 4 (same content as Unit Standards 109/113)

We will be progressively upgrading our Easy Way Word and Excel books for Microsoft Office 2016.

Further upgrades will be made for Easy Way books and Unit Standard resources when orders are placed.

The following resources have been upgraded to tie in with NZQA latest versions of unit standards:

US57 v9
US504 v7
US101 v7
US122 v7
US3488 v5
US101 v7
US102 v7
US107 v7
US108 v7
US109 v7
US111 v8
US112 v7
US113 v8
US107 v7/111 v8
US108 v7/112 v8
US109 v7/113 v8
US122 v7
US2784 v8
US12883 v7
US16677-16680 v4
US27642 v2
US27643 v3

If you have any requests for specific resources please contact us.

Kind regards,

Cheryl